

Suppliers Invitation

FBC Holdings Limited and its subsidiaries, is inviting applications from current and prospective suppliers to participate in a supplier evaluation exercise for the purpose of being registered as approved suppliers for the year 2025 -2027. Suppliers for the following products / services categories are invited:

Electrical & Hardware Supplies

Building material (doors, door frames, cement, asbestos, roofing sheets, screws & nails)
Electricals (bulbs, conductors, sockets etc.)
Fire extinguishers (new & servicing)
General hardware (tools & adhesives etc.)

IT Equipment

Laptops
Computers
Printers
Scanners
Cartridges
IT spares
POS machines

Cleaning Supplies

Paper supplies including high quality tissues & serviettes
Chemicals and cleaning equipment

Safety Clothing

Personal protection equipment
Protective clothing

Printing & Stationery

Branded corporate stationery
Computer consumables
Stationery
Printing
Corporate wear and promotional gifts

Office Furniture

Chairs
Desks
Cabinets
Shelving
Couches

Services

Advertising & origination
Promotional material
Branding
Air conditioner maintenance
Carpets & curtain repairs
Carpentry
Computer repairs
Conference equipment hiring
Construction
Cleaning
Electrical and installation repairs
Floral service
Fumigation
Freight, clearing & forwarding
Interior design & decorations
Laundry machine repairs
Office machine repairs
Painting
Plumbing
Security
Training & development
Vehicles maintenance

Application Procedures and Requirements

Interested companies may submit their application forms not later than 31st March 2025. The following documents must also be submitted with the application forms;

- A company profile detailing the nature and type of business, history and physical address (Box number & physical address)
- Certificate of incorporation
- CR 14
- Current Tax Clearance Certificate
- Current NSSA Clearance Certificate
- Proof of residence of Directors
- Payment terms
- Banking details
- At least 3 references

Supplier's application forms can be collected from and submitted to:

FBC Bank
Finance & Administration
45 Nelson Mandela Avenue
Harare
Zimbabwe

Phone: +263 242 783204 / 783206-7 / 707057 / 772706 / 797759

Please note that late submission will not be accepted. Only successful companies will be contacted.

